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| | Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275 | 51469-2289 Prepare in Duplicate |
| Reporting Agency | | Retain one (1) copy and forward original to address on left. |
| Maryland Port Administration | | |
| Division or Unit - Procurement | | |

CERTIFICATE OF RECORDS DISPOSAL

| No. | Description of Records (Same Title as listed on Schedule) | Authorization | | Inclusive Dates of Records Destroyed | Volume Cubic Feet | Date of Disposal | Method of Disposal |
|-----------|--|---------------------------|-------------|---|----------------------|---------------------|-----------------------|
| | | Retention Schedule No. | Item No. | | | | |
| Box 1C | 196002-S Piers JOC | 707-10 | 1, 6 | 1996 - 1997 | 1 | 7/25/07 | Vangel (burned) |
| | 196043-S Eurolist European Trade Agent | 707-10 | 1, 6 | | | | " |
| | 196050-S Power Factor Correction Technology | 707-10 | 1, 6 | | | | " |
| | 196052 -S Underwater Inspection & Diving - Handon Diving Service | 707-10 | 1, 6 | | | | " |
| | 197005 -S Systems Analyst/Programs - Early Morning Software | 707-10 | 1, 6 | | | | " |
| | 197007 -S Taiwan Trade Agent Shin Li | 707-10 | 1, 6 | | | | " |
| | 197008-S Development of Facilities Plan (no award) | 707-10 | 1, 6 | | | | " |
| Box 2C | 197013-H Purch of Control Cable - Control Cable, Inc. | 707-10 | 1, 6 | 1995 - 1997 | 1 | 7/25/07 | Vangel (burned) |
| | 196007-GM Whitbread Race Grant Agreement | 707-10 | 1, 6 | | | | " |
| | 196003-S Waterborne Statistical Rptg. Chapla & Associates | 707-10 | 1, 6 | | | | " |
| | 195080-HB Bulk Oils and Lubricants Schaeffer Spec. Lubricants and Dryden Oil | 707-10 | 1, 6 | | | | " |
| | 195076-S Direct Mailing - Ellicott Enterprises | 707-10 | 1, 6 | | | | " |

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved disposal company. JH

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[Signature]
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

DGS 550-2 (rev. 1/93)

[Signature]
Alisha Jackson

Driver
Office Clerk I

8/3/12
8/3/12

| | | | |
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| | | Retention Schedule No. | Item No. | | | | |
| Box 3C | 197002-S Advertising, Marketing, Public Rels. | 707-10 | 1, 6 | 1997 | 1 | 7/25/07 | Vangel (burned) |
| | 197009-S Carpet, WTC 19 & 20 Fls - Interiors Unltd. | 707-10 | 1, 6 | | | | " |
| | 197015-H Heating Fuel | 707-10 | 1, 6 | | | | " |
| | 197011-H 6 Flatbed Trailers (all bids rejected) | 707-10 | 1, 6 | | | | " |
| | 197016-HA Crane Spreaders - Bromma | 707-10 | 1, 6 | | | | " |
| | 197016-HB Flatbed Trailers - Maryland Trailer | 707-10 | 1, 6 | | | | " |
| Box 4C | 196049-GM Container Chassis Pool (no award) | 707-10 | 1, 6 | 1996 | 1 | 7/25/07 | Vangel (burned) |
| | 196047-S Prod. of Dredging Video - Advanced Video | 707-10 | 1, 6 | | | | " |
| | 196041-S FoodService WTC | 707-10 | 1, 6 | | | | " |
| | 196028-S Photographic Services - Beigel, Pidlaoan | 707-10 | 1, 6 | | | | " |
| | 196026-S Hand Held Terminals - Arms, Inc. | 707-10 | 1, 6 | | | | " |
| | 196024-H Powerbuilders Software- System Automatio | 707-10 | 1, 6 | | | | " |
| | 196022-S Foreign Marketing -Mediterranean Uri Adar | 707-10 | 1, 6 | | | | " |
| | 196014-S Reforestation Alliance for Chesapeake Bay | 707-10 | 1, 6 | | | | " |

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John H. Thorne
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

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Aisha Jackson

Driver
Office Clerk I

8/3/12
8/3/12

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| | | Retention Schedule No. | Item No. | | | | |
| Box Z(1) | 193042 Lawn Care Services SMT (bids rejected) | 707-10 | 1, 6 | 1993 - 1995 | 1 | 7/25/07 | Vangel (burned) |
| | 195079-H-Bulk Oil and Lubricants - Dryden Oil Co. | 707-10 | 1, 6 | | | | " |
| | 195067-HA Promotional Items - The Vernon Co. | 707-10 | 1, 6 | | | | " |
| | 195067-HC Promotional Items -Ad Specialties | 707-10 | 1, 6 | | | | " |
| | 195055-H Debris Scows-Kalmedfab, Inc | 707-10 | 1, 6 | | | | " |
| | 195028-H POV Truckers Map | 707-10 | 1, 6 | | | | " |
| Box A1A | 197003-S Management of WTC - Meridian Management | 707-10 | 1, 6 | 1997 | 1 | 7/25/07 | Vangel (burned) |
| Box 9C | 194046-H Mobile Heavy Lift Crane, J. W. Burrell, Inc. | 707-10 | 1, 6 | 1993-1995 | 1 | 7/25/07 | Vangel (burned) |
| | 194062-S- POB Magazine, Air Freight and Remail Centers - TNT Mailfast, contractor | 707-10 | 1, 6 | | | | " |
| | 194037-S Painting Services - Tito Contractors | 707-10 | 1, 6 | | | | " |
| | 193047-HA Diesel Fuel - Phoenix Petroleum | 707-10 | 1, 6 | | | | " |
| | 193048-H Walkoff Mats - Ace Uniform Services | 707-10 | 1, 6 | | | | " |
| | 195004-S Window Washing - American Building Management | 707-10 | 1, 6 | | | | " |
| | | | | | | | |

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John H. Thompson
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

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Alisha Jackson

Driver
Office Clerk 1

8/3/12
8/3/12

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| | | Retention Schedule No. | Item No. | | | | |
| Box A6 | BPW agendas 1996-1998 | 707-10 | 1, 6 | 1996 - 1998 | 1 | 7/25/07 | Vangel (burned) |
| | Contract Weekly 1997-1998 | 707-10 | 1, 6 | 1997-98 | | | " |
| Box A2 | 196048-S Janitorial Services, WTC proposals, 1996 | 707-10 | 1, 6 | 1996 | 1 | 7/25/07 | Vangel (burned) |
| Box A6 | 198012-S Security Services, Various Locations - 1997 | 707-10 | 1, 6 | 1998 | 1 | 7/25/07 | Vangel (burned) |
| Box 8C | 192022-M AC Services for WTC - Carrier Building Systems | 707-10 | 1, 6 | 1992 - 1995 | 1 | 7/25/07 | Vangel (burned) |
| | 193019-S Computer Composition for POB Mag. - Parkton Art Studio | 707-10 | 1, 6 | | | | " |
| | 194006-M Boiler Maintenance - Industrial Maint. & Repair Inc. | 707-10 | 1, 6 | | | | " |
| | 194054-M Commerical Carpting for DMT - B&B Commercial Interiors | 707-10 | 1, 6 | | | | " |
| | 195005 Uniforms - R.J Uniform | 707-10 | 1, 6 | | | | " |
| Box 6C | 195021-H Heating Fuel - Murray's Fuel Co | 707-10 | 1, 6 | 1995 - 1996 | 1 | 7/25/07 | Vangel (burned) |
| | 195064-S Software for Signbridge - Telespot Display Systems | 707-10 | 1, 6 | | | | " |
| | 196005-H Fuel Equipment, Vessel Operations- Phoenix Petroleum | 707-10 | 1, 6 | | | | " |
| | 196008-H Allen Bradley Electrical Parts - Branch Electric | 707-10 | 1, 6 | | | | " |
| | 196019-H Covert Surveillance Equipment. | 707-10 | 1, 6 | | | | " |

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John W. T. Hunter
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

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Aisha Jackson

Driver
Office Clerk I

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8/3/12

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| | | Retention Schedule No. | Item No. | | | | |
| Box 11C | 195035-S Security Services -- Admiral Security Services | 707-10 | 1, 6 | 1995 - 1996 | 1 | 7/25/07 | Vangel (burned) |
| | 195057-S Cargo Flow and Vessel Forecasting - DRI McGraw-Hill Inc | 707-10 | 1, 6 | | | | " |
| | 195075-S Printing of TIR Valid. Tickets - White Rose Paper Co | 707-10 | 1, 6 | | | | " |
| | 195078-H Paint and Painting Supplies M.A. Bruder | 707-10 | 1, 6 | | | | " |
| | 196001-M Rehabilitation, Recoating of Container Cranes - Paint City Contractors | 707-10 | 1, 6 | | | | " |
| Box 10C | 195009-S Intergovernmental Relations - Steinberg & Associates | 707-10 | 1, 6 | 1995 | 1 | 7/25/07 | Vangel (burned) |
| | 195008-S Waste Removal Services - Waste Management | 707-10 | 1, 6 | | | | " |
| | 195015-S - Snow Removal - Bronson Contractors | 707-10 | 1, 6 | | | | " |
| | 195018-H - Bulk Road Salt - AKZO - Noble Salt, Inc. | 707-10 | 1, 6 | | | | " |
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[Signature]
Signature

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Manager of Procurement, MPA
Title

March 7, 2011
Date

[Signature]
Alisha Jackson

Driver
Office Clerk I

8/3/12
8/3/12

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| | | Retention Schedule No. | Item No. | | | | |
| Box RC | 197020-S Port Cost Comparison - Martin Associates | 707-10 | 1, 6 | 1994 -1997 | 1 | 7/25/07 | Vangel (burned) |
| | 197023-S Terminal Operation of NLPMT - CANCELED 1997 | 707-10 | 1, 6 | | | | " |
| | 197028-H, 197031-H, 197033-H, 197035-H, Vehicles - McNeill Lee Assoc. | 707-10 | 1, 6 | | | | " |
| | 197027-H 5 Computers & Hrdwr Support - ACL Computers | 707-10 | 1, 6 | | | | " |
| | 197030-H 40,000 GVW Truck/Tractor - CANCELED 1997 | 707-10 | 1, 6 | | | | " |
| | 197037-S Terminal and Marine Stevedoring, DMT, one year - ITC | 707-10 | 1, 6 | | | | " |
| | 197038-M Wind Alarm Maint. System - CANCELED 1997 | 707-10 | 1, 6 | | | | " |
| | 197041-S Terminal Operator for NLP MT, 2 years - Cooper T. Smith | 707-10 | 1, 6 | | | | " |
| | 195007-SA PM Repair Service - Petco Painters | 707-10 | 1, 6 | | | | " |
| | 194023-M Carpet Installation for WTC - B&B Commercial Interiors | 707-10 | 1, 6 | | | | " |
| | 195020-S Refuse Removal, WTC-Stephen Spindler Refuse Removal | 707-10 | 1, 6 | | | | " |
| | 195045-S Pest Control for WTC - American Pest Control | 707-10 | 1, 6 | | | | " |
| | 195047-S Engineering Reprod. - Gardens Reproductive Arts | 707-10 | 1, 6 | | | | " |
| | 195049-S Annual Maintenance, Mary Lynn - Yacht Maint., Inc | 707-10 | 1, 6 | | | | " |
| | 195056-S Electronic Mailbox for SMT - GE Information Services | 707-10 | 1, 6 | | | | " |

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John H. Smith
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

DGS 550-2 (rev. 1/93)

Alisha Jackson

Driver
Office Clerk I

8/3/12
8/3/12

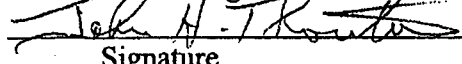
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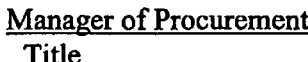
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| | | Retention Schedule No. | Item No. | | | | |
| Box A4 | 197025-S C&D Canal Cost Benefits file 2 of 2 Louis Berger & Assoc | 707-10 | 1, 6 | 1997 | 1 | 7/25/07 | Vangel (burned) |
| | 197020-S Port Cost Comparison - misc. proposals, extra copies | 707-10 | 1, 6 | | | | " |
| | 197016-H Purchase Crane Spreaders, Overnight Attmt & Flatbed Trailers | 707-10 | 1, 6 | | | | " |
| | 197017-S Advertising, Public Relations, files 2 of 4 and 4 of 4 | 707-10 | 1, 6 | | | | " |
| → | Box labeled PO Box, 1997, 5A POs NA to O Misc. purchase orders, arranged alphabetically | 707-10 | 1, 6 | 1997 | 1 | 7/25/07 | Vangel (burned) |
| → | Box labeled Purchase Order Box, Purchase Orders 97 U-Z Misc. 1997 purchase orders arranged alphabetically U to Z 93 EOM (93 purchase orders) | 707-10 | 1, 6 | 1993 - 1997 | 1 | 7/25/07 | Vangel (burned) |
| | Fiscal year '94 EOMs | 707-10 | 1, 6 | | | | " |
| Box 21 | 1998-99 Purchase Orders K-Z | 707-10 | 1, 6 | 1998 - 1999 | 1 | 7/25/07 | Vangel (burned) |
| Box 22 | Entitled POs CU to GI, 1997 | 707-10 | 1, 6 | 1997 | | | : |
| Box 20or 10 | 96-97 Purchase Orders AT thru BZ | 707-10 | 1, 6 | 1996 - 1997 | | | " |
| → | Box entitled Purchase Orders A to CU 1997 - box totally destroyed by water damage; records unreadable, stuck together, covered with mold | 707-10 | 1, 6 | 1997 | | | " |

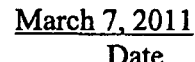
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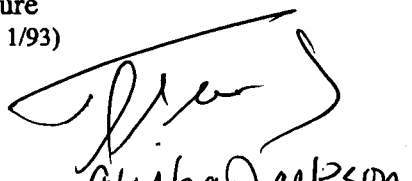
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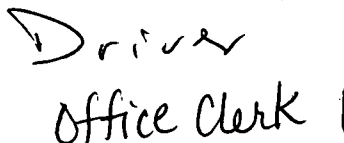

Signature

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Title


Date


Alisha Jackson


Office Clerk 1

8/3/12
8/3/12

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| | | Retention Schedule No. | Item No. | | | | |
| Box 14 | 194052-H Stock Electrical Items - Shepherd, Electrical Installation, Lee, Commerce | 707-10 | 1, 6 | 1994 | 1 | 7/25/07 | Vangel (burned) |
| | 194053-M Painting Container Crane - K&K Painting | 707-10 | 1, 6 | | | | " |
| | 194055-H Wire Rope, DMT - Brown & Perkins | 707-10 | 1, 6 | | | | " |
| | 194057-H2 Backhoe Loader - Milton James Co. | 707-10 | 1, 6 | | | | " |
| | 194058-S Wallcoating, DMT - Waco, Inc. | 707-10 | 1, 6 | | | | " |
| | 194059-H Assorted Software Packages - Dynatech Integrated Systems | 707-10 | 1, 6 | | | | " |
| | 194060-M New Carpet WTC - B&B Commercial Interiors | 707-10 | 1, 6 | | | | " |
| Box 10 | 194064-GM Sale of Paceco Container Crane - canceled | 707-10 | 1, 6 | 1994 | 1 | 7/25/07 | Vangel (burned) |
| | 194005-H Electronic Delivery Order Package | 707-10 | 1, 6 | | | | " |
| | 194013-H Wall Covering - Douron | 707-10 | 1, 6 | | | | " |
| | 194009-S Landside Operation, SMT | 707-10 | 1, 6 | | | | " |
| | 194010-H Marble Tile Floor, WTC - Md. Technical Stone Erectors | 707-10 | 1, 6 | | | | " |
| | 194012-H Wire Rope - Brown & Perkins | 707-10 | 1, 6 | | | | " |
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John H. Thout
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

Date

Aisha Jackson
Aisha Jackson

Driver
Office Clerk I

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| | | Retention Schedule No. | Item No. | | | | |
| Box 8 | 189052-H Lease of Automobiles - CANCELED | 707-10 | 1, 6 | 1993 - 1998 | 1 | 7/25/07 | Vangel (burned) |
| | 189053-S Executive Search, Executive Director | 707-10 | 1, 6 | | | | " |
| | 191051-S Air Freight | 707-10 | 1, 6 | | | | " |
| | 193044-H Bulk Oils and Lubricants | 707-10 | 1, 6 | | | | " |
| | 193050-H Ceiling Panels at WTC - Republic Building Supply | 707-10 | 1, 6 | | | | " |
| | 193062-H Hydraulic Truck Crane - J.W. Burress | 707-10 | 1, 6 | | | | " |
| Box 6 | 192070-S Far East Region Sales Rep. East Asiatic Company Limited | 707-10 | 1, 6 | 1992 - 1993 | 1 | 7/25/07 | Vangel (burned) |
| | 192072-M Elevator Maintenance, WTC | 707-10 | 1, 6 | | | | " |
| | 192075-S PBX System | 707-10 | 1, 6 | | | | " |
| | 192088-H Lease of Jeep Cherokee | 707-10 | 1, 6 | | | | " |
| | 192090-H Mercury Grand Marquis Sedan - Automotive Rentals, Inc. | 707-10 | 1, 6 | | | | " |
| | 193001-S Collateral Material Development - Richardson Myers & Donofrio | 707-10 | 1, 6 | | | | " |
| | 192064-S Weed Control - J.C. Ehrlich Co. | 707-10 | 1, 6 | | | | " |
| Box 9 | 17023-S WTC Janitorial | 707-10 | 1, 6 | 1994 - 1997 | 1 | 7/25/07 | Vangel (burned) |
| | 18034-GM Container Chassis Pool Service - CANCELED | 707-10 | 1, 6 | | | | " |
| | 194001-S MPA Benefits Program | 707-10 | 1, 6 | | | | " |

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John H. T. [Signature]
Signature
DGS 550-2 (rev. 1/93)

Manager of Procurement, MPA
Title

March 7, 2011
Date

[Signature]
Alisha Jackson

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Office Clerk I

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| Box 6 | 199001-S Intergovernmental Relations – Steinberg Associates | 707-10 | 1, 6 | 1999 | 1 | 7/25/07 | Vangel (burned) |
| | 199007-S Maintenance on Mary Lynn Yacht Maintenance | 707-10 | 1, 6 | | | | " |
| | 199009-S Waste Removal Services (trash, tire, nonhazardous waste) – York Waste Disposal Inc. | 707-10 | 1, 6 | | | | " |
| | 199013-H TIR Validation Tickets | 707-10 | 1, 6 | | | | " |
| | 199018-S Intergovernmental Relations – Steinberg Associates | 707-10 | 1, 6 | | | | " |
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I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved disposal company. John H. Thaw

I hereby certify that the records listed above were disposed of as indicated (per email from Karen Napier 3/4/11 confirming destruction on 7/25/07).

John H. Thaw
Signature

Manager of Procurement, MPA
Title

March 7, 2011
Date

DGS 550-2 (rev. 1/93)

Aisha Jackson
Aisha Jackson

Driver
Office Clerk I

8/3/12
8/3/12